



Beersheba Springs Assembly

Conference and Retreat Center

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October 1, 2007

To Those Needing a Professional Inn-Sitter:

I am writing this letter of reference for Sandy Shotwell because in my opinion she is one of the most knowledgeable innkeepers I know. I have known her since 1996 when she was deeply involved with the Tennessee Bed and Breakfast Innkeepers Association governing body. Sandy knows all aspects of the business from owning and operating a successful small inn of her own to working as lead special events and food service director at a large inn. Sandy has also inspected inns for several state associations.

If you are looking for someone to look after your inn while you are away, Sandy is the perfect person for that position. She has performed that function for me at my own inn while I was in the profession. There is no one I would trust any more than Sandy with my business.

I highly recommend that you consider Sandy as your inn-sitter. You can rest assured that your inn and your customers will be greatly cared for.

Sincerely,

Dickie Hinton,
Executive Director of Beersheba Springs Assembly
Former Owner of The Garden Inn

We Have a Place for You!



August 27, 2007

To Whom It May Concern:

RE: Sandra Shotwell

Sandra Shotwell worked with us here at Whitestone Country Inn from November, 1998, through August, 2000. She is a multi-talented person so her duties were varied during her tenure with us.

ASSISTANT INNKEEPER

Sandy often worked in the position of Innkeeper when my husband and I were away. She is a superb hostess! The guests loved her. As you know, an Innkeeper must wear a lot of different hats—hostess, reservation clerk, cook, housekeeper, decorator, supervisor, etc. Having owned her own Inn, Sandy most certainly has the qualifications to competently do what it takes to run a successful Inn.

WEDDING & EVENT SALES

When Sandy began with us, our chapel and conference center were barely under construction. She immediately began selling weddings, corporate retreats, family reunions and off-site meetings. Her experience and self-concepts make selling a natural for her. She was instrumental in helping Whitestone develop the programs, facilities, staff and food services necessary to accommodate diverse functions. Many events were booked before the doors were opened.

COORDINATOR/DIRECTOR

After an event is booked there is a lot of direction needed to cover all the details. Sandy's organizational skills are very effective with the variety of tasks and personalities required. She is especially talented with brides and mothers making them feel at ease as she helped them work out all the details for their special day. Many brides expressed that, "Sandy is my best friend." Sandy is able to successfully coordinate large groups and events keeping everything running efficiently. In an emergency she is a very effective troubleshooter well able to cope with difficult circumstances.

I am happy to give Sandra Shotwell a very positive recommendation. If you have any further questions, please do not hesitate to call.

Very truly yours,

Jean C. Cowell

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September 18, 2007

To Whom It May Concern:

Letter of Recommendation for Ms. Sandy Shotwell

I am writing to wholeheartedly provide a letter of recommendation on behalf of Ms. Sandy Shotwell.

My family and I have known Sandy for the last few years. She has been a co-worker in Guest Services at the Pine Crest Inn in Tryon, North Carolina. Sandy is organized, efficient and extremely competent in managing the front desk. Sandy demonstrates a sincere caring and hospitable rapport with both the guests of the hotel and the hotel staff. Her communication skills, both written and verbal, are excellent.

The quality that impresses me the most about Sandy is her attention to detail, caring for the client's needs and professionalism as a Wedding and Special Events Co-coordinator. She is constantly looking for new challenges and has the admirable talent to inspire all those who work with her to turn even an occasional negative event into a positive learning experience.

In summary, I am honored to recommend Sandy for any position or endeavor that she charts a course to pursue. She will be a valuable asset for any organization.

Should you have any questions, please do not hesitate to contact me.

Sincerely,

Lindsey B. Moore
